100% FREE PUBLIC FIX · $0 RETAINER

Make every payout reconcile itself

> *“Stripe and Square deposit one lump sum into my bank account, and at month end I cannot tell what my actual sales were versus what the processor kept in fees.”*

Category: billing **Setup Time:** ~40 minutes **Estimated Hours Saved:** 2 hrs/week **Direct Software Cost:** $0 / month

SOLUTION SUMMARY

Connect your processor's official accounting connector and let it split every payout automatically. Gross sales post to income, the processing fee posts to a merchant-fees expense account, and the net deposit matches your bank feed exactly. A $5,000 payout becomes $145.30 in fees and a $4,854.70 deposit — zero journal entries at month-end.

REQUIRED TOOLS & DIRECT WHOLESALE UTILITIES

- **QuickBooks Online: (paid)**
- **Xero: (paid)**
- **Stripe: (Free Tier / Wholesale)**
- **Square: (Free Tier / Wholesale)**

STEP-BY-STEP APPLICATION INSTRUCTIONS

1. **Turn on the official connector**
   In QuickBooks: Apps → search for your processor ('Stripe Connector' or 'Sync with Square'). In Xero: Settings → Payment services → Stripe. Approve read-only access — no credentials leave the platform.

2. **Map the three lines**
   Point gross sales at your income account, processing fees at a 'Merchant Service Fees' expense account, and the net transfer at your operating checking.

3. **Enable payout matching**
   Turn on automatic matching so each deposit in the bank feed pairs to its payout record instead of arriving as a raw lump sum.

4. **Verify with one real payout**
   Wait for the next payout, open it, and confirm gross, fee, and net landed as three separate lines before trusting it at month-end.

5. **Save the bank rule**
   Create a rule so every future payout from that processor auto-categorizes identically — nothing left to classify by hand.

5-POINT QUALITY VERIFICATION PROTOCOL

[ ] **Carrier & Webhook Test:** Confirm webhook listener receives test payload and returns HTTP 200 within 500ms.

[ ] **End-to-End Simulation:** Execute live test event from personal device and verify SMS/email delivery.

[ ] **Anti-Spam & Rate Limit Check:** Verify repeated submissions do not trigger duplicate messages to clients.

[ ] **Direct Ownership Audit:** Confirm all API keys, accounts, and credentials belong directly to your practice.

[ ] **Staff Notification Verification:** Verify practice manager/receptionist receives real-time push alert with dial link.

FREQUENTLY ASKED QUESTIONS

Q: Does the connector cost extra?

A: No. The Stripe Connector and 'Sync with Square' apps are free — the only requirement is an existing QuickBooks Online or Xero subscription. You keep paying your normal card-processing fees either way.

Q: What about payouts that already landed as lump sums?

A: They stay unreconciled history. You can pull the processor's payout report CSV for prior months, or let your CPA make one adjusting entry — the connector keeps it from happening again.

Q: Does this work if I use both Stripe and Square?

A: Yes — run both connectors. Each payout lands with its own gross, fee, and net lines keyed to the right processor account.